



## U.S. BANKRUPTCY COURT EASTERN DISTRICT OF CALIFORNIA VOICE CASE INFORMATION SYSTEM (e-CalVCIS)

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The U.S. Bankruptcy Court for the Eastern District of California's Voice Case Information System (**e-CalVCIS**) uses a computer-generated synthesized voice device to read case and adversary proceeding information directly from the court's computer. This device permits you to call the computer from any touch-tone telephone and obtain the following case information without assistance from a deputy clerk:

- ! Case number
- ! Name(s) of debtor(s), or principal parties
- ! Case filing date
- ! Case chapter
- ! Debtor's attorney's name and phone number
- ! Trustee's name
- ! Assigned Judge's name
- ! Discharge and closing dates
- ! 341(a) meeting date, time, and location
- ! Case status
- ! Whether the case has assets

Depending on when the case was filed, some of the information listed above may not be available through **e-CalVCIS**. You may presently use **e-CalVCIS** to access information concerning bankruptcy cases and adversary proceedings filed in all three divisions of the Eastern District of California on or after August 20, 1990. For a number of reasons, information concerning cases filed prior to this date may not be available through **e-CalVCIS**. If you are unable to obtain the information you desire, please call the appropriate divisional office for assistance.

### WHAT YOU NEED

A touch-tone telephone is the only equipment you need to access **e-CalVCIS**. Instructions for using **e-CalVCIS** are attached to this notice.

### HOW e-CalVCIS WORKS

**E-CalVCIS** searches for cases by case number or participant name and reads you the information available for matching bankruptcy cases and adversary proceedings. BANCAP data is posted to the **e-CalVCIS** data base at the close of each business day. As a result, information will typically appear in **e-CalVCIS** the business day following its entry in BANCAP. New cases and adversary proceedings will typically appear in **e-CalVCIS** the second business day after filing.

### SYSTEM AVAILABILITY

Except for the three hours (generally 5:00 P.M. to 8:00 P.M.) required to update the data base each working day, **e-CalVCIS** is available around-the-clock, 365 days per year.

### COST

**E-CalVCIS** is provided **free of charge**. Except for any toll or long distance charged incurred in connection with accessing the system, it costs you nothing to quickly obtain critical bankruptcy case and adversary proceeding information using **e-CalVCIS**.

### USER INFORMATION

For additional information concerning the use of **e-CalVCIS**, please contact the Information Technology Division Help Desk at (916) 930-4460.

## USING THE EASTERN DISTRICT OF CALIFORNIA VOICE CASE INFORMATION SYSTEM (e-CalVCIS)

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**E-CalVCIS** is easy to use. To access this information system and obtain information concerning Eastern District of California bankruptcy cases and adversary proceedings filed on or after August 20, 1990, and numerous bankruptcy cases filed prior to that date, please follow the instructions in steps 1 through 6 below.

1. Use a touch-tone telephone to dial **(916) 498-5583** or **(916) 498-5584**. A computer synthesized voice will answer the call.
2. Press **1** for instructions on using the system, press **2** to search by case number, or press **3** to search by participant name.
  - A. If you press **1**, you will hear general instructions for using the system, followed by an opportunity to hear them again (press **1**), to search by case number (press **2**), or to search by participant name (press **3**).
  - B. If you press **2**, you will be instructed to enter the case number followed by the **# key**. Press the keys on your telephone that correspond to the digits in the case number; then press the **# key**. Do not enter non-numeric characters (such as hyphens or dashes). For example, to enter case number **95-12345**, press the following keys:

WXY	JKL	QZ	ABC	DEF	GHI	JKL	#
9	5	1	2	3	4	5	

- C. If you press **3**, you will be instructed to enter the name of a case participant. Press the keys on your telephone that correspond to the letters in the name; then press the **# key**. Use the **1** (one) key for the letters **Q** and **Z**. Do not attempt to enter spaces or characters, such as apostrophes, periods, or commas, that are not letters.
3. To search for the name of an individual, type the last name followed by the first name and middle initial if possible. For example, to search for an individual named **Joe R. O'Riley**, you would press the following keys:

O	R	I	L	E	Y	J	O	E	R	#
MNO	PRS	GHI	JKL	DEF	WXY	JKL	MNO	DEF	R	#
6	7	4	5	3	9	5	6	3		

4. To search for the name of a business, type the full name, omitting suffixes such as **Inc.** and **Corp.** For example, to search for a business with the name **Joe's Subs, Inc.**, you would press the following keys:

J	O	E	S	S	U	B	S	#
JKL	MNO	DEF	PRS	PRS	TUV	ABC	PRS	#
5	6	3	7	7	8	2	7	

5. After you press the **#** key, **e-CalVCIS** will search the data base for participants with names matching the one you entered.
  - A. If the data base contains more than four participants with matching names, you will be told there are too many matches and be given the opportunity to enter more of the name. If after entering as much of the name as you know there are still too many matches, call appropriate divisional office for assistance [Sacramento: (916) 930-4400; Modesto: (209) 521-5160; Fresno: (559) 498-7217].
  - B. If the number of participants with matching names is less than or equal to four, but greater than one, **e-CalVCIS** will prompt you to select one. **E-CalVCIS** will then search the data base for matching cases.
    1. If there is only one matching case, **e-CalVCIS** will read you the information available for that case.
    2. If the number of matching cases is greater than one but fewer than 11, **e-CalVCIS** will read you the available information for each matching case. To hear information for the next matching case, press the **5** key while **e-CalVCIS** is reading, or after it has read all the available information for a case. If you do not wish to hear information for additional matching cases, you may hang-up while **e-CalVCIS** is reading, or after it has read all the available information for a case. If the case you are interested in is not one of the matching cases, call the appropriate divisional office for assistance.
    3. If the number of matching cases is 11 or greater, **e-CalVCIS** will tell you that too many cases have been selected and, to allow everyone fair access to the system, will read the available information for the first 10 matching cases only. To hear information for the next matching case, press the **5** key while **e-CalVCIS** is reading, or after it has read all the available information for a case. If you do not wish to hear information for additional matching cases, you may hang-up while **e-CalVCIS** is reading, or after it has read all the available information for a case. If the case you are interested in is not one of the matching cases, call the appropriate divisional office for assistance.
  - C. If the data base contains no participants with names that match the one entered, **e-CalVCIS** will tell you that there no cases for that name are on the computer. In these instances, call the appropriate divisional office for assistance.
6. To obtain information concerning additional cases, repeat steps 2 through 5 above.

For additional information concerning **e-CalVCIS** or to report system problems, contact the Information Technology Division Help Desk at (916) 930-4460.